

## **Educational Assistant**

Weekly: 4 hours per week (Sundays, 9am-1pm)

**Monthly**: 3 hours (1st Wednesday of the month, 5:30-8:30pm)

**Annually**: 1 week of day camp (M-F 9am-12noon)

## **Job Objective:**

To assist children with exceptionalities to take part in Sunday Kids Church classes and additional children's programming.

## **Job Requirements:**

- Education: College Degree in Educational Support or equivalent
- Experience: 1 or more years of experience working with children with exceptionalities
- Criminal Record & Vulnerable Sector Check (To be completed upon acceptance of job offer)

## **Responsibilities:**

- 1. Help children individually or in small groups to participate in activities and reinforce learning.
- 2. Assist children with integration into the classroom setting.
- 3. Assist children with communication & mobility as needed.
- 4. Collaborate in planning, creating & implementing accommodations and modifications for general programs & individual children.
- 5. Aid in volunteer training sessions (e.g. Helping train volunteers to work with children with exceptionalities)
- 6. Additional tasks include, but are not limited to: helping with set up & clean up, supervising children, signing children into programs.
- 7. Report / debrief with Children's Ministry Director

<sup>\*</sup>Send your application to Christine Klassen with the subject line "Educational Assistant" to christine@niagaraworship.ca